

Safeguarding and Welfare Requirement: Safety and suitability of premises, environment, and equipment.

Providers must take reasonable steps to ensure the safety of children, staff, and others on the premises.



8.2 Maintaining children's safety and security on premises

Policy statement

We maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

Procedures

Children's personal safety

- We ensure all employed staff have been checked for criminal records via an enhanced disclosure with children's barred list check through the Disclosure and Barring Services.
- Adults do not normally supervise children on their own.
- All children are always supervised by adults.
- Whenever children are on the premises at least two adults are present.
- We carry out risk assessments to ensure children are not made vulnerable within any part of our premises, nor by any activity.
- We carry out regular checks on the building and any equipment within nursery to ensure the environment is safe

Security

- Systems are in place for the safe arrival and departure of children. We do not allow children to leave the premises with anyone under the age of 16 years.
- The times of the children's arrivals and departures are recorded.
- The arrival and departure times of adults – staff, volunteers, and visitors - are recorded.
- We have a password system in place when an unknown, alternative person is collecting a child
- Our systems prevent unauthorised access to our premises.
- Our systems prevent children from leaving our premises unnoticed.
- We only allow access to visitors with prior appointments.
- Our staff check the identity of any person who is not known before they enter the premises, and the visitors book is signed if necessary.

- We keep front and back doors shut and locked. Coded locks are on all entry/exit points. Gates to play areas are locked whenever children are outside to ensure their safety.
- The personal possessions of staff and volunteers are securely stored in lockers during sessions.
- Minimal petty cash is kept on the premises.

Space

We maintain ratios and child admissions in line with recommended guidance on allocated floor space.

- Our spaces are fit for purpose and suitable for the age of children both indoors and outdoors. This includes floor space, furniture, and layout of the rooms, resources, and equipment.

Safety

- We comply with requirements of health and safety legislation.
- Our fire exits are clearly identifiable, free from obstruction and can be easily opened from inside.
- We have a clear evacuation, fire safety and invacuation plan in place with regular practices to refresh knowledge and ensure safety for all.

This policy was adopted by	Jolly Tots Preschool Nursery	name of provider
on	<u>1st September 2025</u>	(date)
Date to be reviewed	<u>September 2026-</u>	(date)
Signed on behalf of the management	<hr/>	
Name of signatory	<u>Lee Davison</u>	
Role of signatory (e.g., Chair/owner)	<u>Manager</u>	

Other useful Pre-school Learning Alliance publications

- Managing Risk (2009)